



ATENEO DE MANILA UNIVERSITY
OFFICE OF THE VICE PRESIDENT
FOR THE LOYOLA SCHOOLS

9 January 2017

MEMO TO: **The Loyola Schools Community**

A handwritten signature in cursive script, appearing to read 'M. Vilches'.

FROM : **Maria Luz C. Vilches, Ph.D.**
Vice President for the Loyola Schools

SUBJECT: **Officer-in-Charge, Office of the Associate Dean for Student Formation**

I would like to inform the community that Dr. Roberto Conrado O. Guevara, Associate Dean for Student Formation, will be in Sacred Heart Novitiate, Novaliches, Quezon City on January 10-11, 2017 to facilitate a retreat for the LS Formation for Professionals.

Ms. Ophalle Alzona-Pornela, Assistant to the Associate Dean for Student Formation, will be Officer-in-Charge during this period.

Thank you.